

2010 Takoma Park Street Festival

Sunday, October 3, 2010

10 a.m. to 5 p.m.

Rain or Shine

Guidelines for Participation

Fees: ARTISTS – *You may only sell items that you have made by hand. No imports.* Only original work may be sold by the artist. If you are selling items that are not your creation, you will be asked to remove them from your booth. Fee: \$125 per 10 x 10 ft. space. Enclose two pictures of the items you intend to sell with your application.

COMMUNITY GROUPS - \$100 per 10 x 10 ft space. These spaces are available to nonprofit and public organizations only. Leafleting outside of the booth is not allowed. If you want to participate in the Festival, you must have a booth.

FOOD VENDORS - \$450 per 10 x 15 ft. space. *Each food vendor must have a Montgomery County Health Department Permit.* No food vendor will be allowed on site without this permit. Please call 240-777-3986 for permit information. Vendors must provide their own supplies such as water, power, etc, and must clean-up their site after the Festival is over. New food vendors are required to make a **\$200 deposit**, refundable after the festival, if the vendor has cleaned up and left by 6:45pm.

OLD TAKOMA MERCHANTS - \$125 per 10 x 10 ft space. Old Takoma merchants are businesses located in the Old Takoma area, from the Takoma Junction to the Takoma Theatre. OTBA members receive a 20% discount.

Requirements: All vendors must arrive before 9:00am for set-up.
All vendors must be finished and gone by 6:45 pm and vehicles must be off the street.
Vendors must provide all their own needs: tables, chairs, canopy, supplies. OTBA only provides the booth space.
Registration fees must accompany each application.

Deadline: **Please note: spaces for this festival fill up fast.** OTBA will allocate spaces to eligible participants based on the order applications are received, taking into account, however, the need to offer an appropriate mix of participant/vendor types and items sold. The festival is usually filled by June.

Notification: August 1.

Refunds: No refunds will be made after September 1.

No Rain Date: Please remember that there is no rain date. If the festival is rained out, we cannot refund participant fees.

Space: Every effort will be made to honor requests, however, space preference cannot be guaranteed.

Taxes: Taxes are the responsibility of each vendor. As required by law, OTBA will submit the final list of festival vendors to the State of Maryland.

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Old Takoma Merchant Application
Apply early! The festival is usually full by June.

Name _____

Business Name _____

Address _____

City, State, Zip _____

E-mail _____

Website _____

Phone _____ **Alt Phone** _____

Brief description of items to be sold _____

If you have a space preference for the festival, please indicate it

Payment Enclosed \$ _____

NOTE: Old Takoma Business Association members receive a 20% discount.

I have read the guidelines and agree to the rules and regulations set forth by the Old Takoma Business Association for the Takoma Park Street Festival.

Signature _____

Date _____

Mail your completed and signed application form, \$125 registration fee (checks payable to OTBA) and a business size self-addressed stamped envelop to the address below.

Old Takoma Business Association
P.O. Box 5440
Takoma Park, MD 20913