

2008 Takoma Park Street Festival

Sunday, October 5, 2008

10 a.m. to 5 p.m.

Rain or Shine

Guidelines for Participation

Fees: ARTISTS – You may only sell items that you have made by hand. No imports. Only original work may be sold by the artist. If you are selling items that are not your creation, you will be asked to remove them from your booth. Fee: \$125 per 10 x 10 ft. space. Enclose two pictures of the items you intend to sell with your application.

COMMUNITY GROUPS - \$100 per 10 x 10 ft space. These spaces are available to nonprofit and public organizations only. Leafleting outside of the booth is not allowed. If you want to participate in the Festival, you must have a booth.

FOOD VENDORS - \$450 per 10 x 15 ft. space. *Each food vendor must have a Montgomery County Health Department Permit.* No food vendor will be allowed on site without this permit. Please call 240-777-3986 for permit information. Vendors must provide their own supplies such as water, power, etc, and must clean-up their site after the Festival is over. New food vendors are required to make a **\$200 deposit**, refundable after the festival, if the vendor has cleaned up and left by 6:45pm.

OLD TAKOMA MERCHANTS - \$125 per 10 x 10 ft space. Old Takoma merchants are businesses located in the Old Takoma area, from the Takoma Junction to the Takoma Theatre. OTBA members receive a 20% discount.

Requirements: All vendors must arrive before 9:00am for set-up. All vendors must be finished and gone by 6:45 pm and vehicles must be off the street. Registration fees must accompany each application.

Deadline: **Please note: spaces for this festival fill up fast.** OTBA will allocate spaces to eligible participants based on the order applications are received, taking into account, however, the need to offer an appropriate mix of participant/vendor types and items sold. The festival is usually filled by June.

Notification: August 1, 2008

Refunds: No refunds will be made after September 1, 2008.

No Rain Date: Please remember that there is no rain date. If the festival is rained out, we cannot refund participant fees.

Space: Every effort will be made to honor requests, however, space preference cannot be guaranteed.

Directions: Directions to the festival are available at www.takomafestival.com

Taxes: Taxes are the responsibility of each vendor. As required by law, OTBA will submit the final list of festival vendors to the State of Maryland.

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Artist Application

Apply early; the festival usually fills up by June!

Name _____

Business Name _____

Address _____

City, State, Zip _____

E-mail _____ Website _____

Phone _____ Alternate Phone _____

Brief description of articles to be sold _____

If you have a space preference for the festival, please indicate it

I have read the guidelines and agree to the rules and regulations set forth by the Old Takoma Business Association for the Takoma Park Street Festival. Artist booths are open to all artists and craftspeople who design and execute their own work. Only original work may be offered for sale. Commercially produced merchandise, imported items, articles assembled from plans, kits or molds, or articles composed primarily of pre-manufactured components are not eligible for exhibit or sale.

Signature _____ Date _____

Payment Enclosed _____

Submit:

- **completed and signed application form;**
- **\$125 registration fee (checks payable to OTBA);**
- **two pictures of the items you intend to sell;**
- **a business-size, self-addressed stamped envelope.**

Mail to: OTBA, P. O. Box 5440, Takoma Park MD 20913